



Student Admissions Policy

Hitek Computer School		ID-03556
Name of Institution		Institution Number
Grade Appeal	Jan 01, 2009	January 12, 2022
Name of Policy	Effective Date	Revision Date

Entrance Qualifications:

The school admits as regular students:

- Applicants must have minimum knowledge of Windows Operating System, MS Word, MS Excel, and the Internet.
- Applicant must successfully pass an admission test (Quiz 1 or Quiz 5 in CF101 Free Trial - Sample Lessons) with at least 60% score.
- Applicants must pay \$250 (for CF109 program), \$200.00 (for CF102, CF103, CF104 courses), and \$150.00 (for CF106, CF107 courses) non-refundable enrolment and registration fee upon acceptance into the course of study.
- Applicants must read and certify that they have read a copy of the school's policies and procedures, any updates and inserts, and the enrolment and registration agreement.